

KENT & MEDWAY SAFETY CAMERA PARTNERSHIP

MINUTES OF BOARD MEETING: 19 May 2010 Phoenix House

PRESENT: Katherine BARRETT (minutes), Communications Officer (KB)
David CURRIE, Kent Police (DC)
Felicity DREWETT, Highways Agency (FD) – by phone
Anne-Marie PENNY, Project Manager (AMP)
Ian PROCTER (Chairman), Kent County Council (IP)
Ch. Insp. Andrew REEVES, Kent Police (AR)
James Richardson, Her Majesty's Courts Service (JR)
Bryan SHAWYER, Medway Council (BS)

APOLOGIES:
None

1) Minutes of and Matters arising from previous Board meeting (19 May 10) if not otherwise on agenda:

Future meetings: It was agreed that future meetings would be bi-monthly and this will be reviewed in a year.

Partner information days: AMP said now looking at two days this year.

AMP actions: majority will be covered by one piece of work mainly – strategy plan 2010-20, with annual action plans to supplement the strategy. Includes KPIs, linking outputs to outcomes and how it can be measured. Has drafted content of plan, will circulate for feedback. Draft by 1 July – circulate it before next meeting. Review by end of Sept.

ACTION: AMP

Strategic direction: the annual report for members will include intent to review strategic direction.

ACTION: AMP

Mobile site classification – has been discussed in T&CG. Looking at sites where there is still a speed issue and where there are still casualties: these will become the priority sites. DC said there will be condensed enforcement at 'red sites' for two days every month and will work with KB to get promoted in local media.

IP asked if motorcycles could be looked at in terms of which sites had a high number of motorcycle offences and crashes, and prioritise these into red, amber and green as well. If there are sites that are priorities they too can be linked to the KPIs.

ACTION: DC and AMP

Strategic priority remains to 'reduce casualties, with particular emphasis on motorcycles'. Kent & Medway sites are being combined and looked at collectively for an overall view of priorities.

Non operational sites – BS has asked for Medway sites and the reasons behind non-operation, including how long they have been non-operational. All keep AMP up to date on these sites.

ACTION: SUE WESTON'S team

Marketing Plan – all agreed sign off. KB to put on website.

ACTION: KB

2) Election of Chair and Vice Chair

AMP thanked all for their email feedback, IP is Chair for 2010/11.
AR was elected as Vice-Chair for 2010/11.

3) Camera Team Operational Report

Staffing - in addition to the unit reducing by one member of the camera team being on a secondment for 12 months, another member of staff is still absent and is expected to be long term sick. All 6 areas are however being covered and sites monitored to ensure regular attendance. There are no plans to 'backfill' the vacant post with the funds being used for overtime to fill the operational shortfall if necessary. All mobile sites have been visited at least once this month with a minimum 1-hour attendance. We have now reduced the number of Safety Camera vehicles to a total of 5 with a further review planned for 6-months time.

Mobile Phone/Seatbelt Offences - IT issues - the Safety Camera Team continues to detect these offences. To date, the team have detected **1219** Seatbelt offences and **130** Mobile Phone offences around the County. No offences have yet been challenged in Court.

Deployment software - this project is now being reviewed following feedback from User Acceptance Testing. To recap, this software (TARDIS) will enable operators to be more intelligently deployed according to the priorities of each site. Priorities have now been applied to all Medway and Kent sites, although there is not a corporate definition of how a particular priority is awarded.

Condensed enforcement - the Safety Camera Unit in conjunction with Kent Police and in line with the Force targets to reduce motorcycle KSI's will be undertaking a 3-month initiative of 'heightened enforcement' around the County on prominent roads used by motorcyclists. The vans will be in prominent locations close to one another at each location, albeit still within the camera signed area. The planned schedule of enforcement begins weekly in June 2010. This is however dependant on staffing levels. In addition to this, given that we now have a list of 'priority' sites, the Safety Camera team have been tasked with attending the high priority mobile sites 2 days per month and ensuring the priority fixed cameras are 'live'. There are 10 priority mobile sites and 19 priority fixed cameras. Offence numbers for these dates will be made available in November and sites deemed as 'priority' may change.

Workload - detailed performance pack was provided prior to the meeting.

4) Communications Update

Employing a Gap Year student - for a minimum six month period to support communications work in the absence of RW.

Driving Business Safely campaign – awaiting feedback from Zest about campaign uptake; working on PR which will include information on Kent Police's Commercial Vehicles Unit. Have signed off the HA, Medway and Fire internal emails, awaiting info from Kent Police and KCC.

AR – roads policing is embedding across the entire force. Developing two areas in terms of working with freight - increasing numbers for enforcement and also working in partnership with industry, e.g. Freight Transport Association. Could extend DBS campaign to FTA and RHA.

ACTION: KB

PR planning – will include speed, seat belts, mobile phones, court cases, letter writing, campaigns, CaRe, TISPOL, some joint with Kent Police, as well as picking up on other opportunities.

Media and public enquiries about new Government – IP said it is business as usual and that is the only response that can be given – continuing to contribute to casualty reduction across the county. Need to emphasise local contribution. If an enquiry is about an individual partner then respond individually, if about Partnership as a whole then response comes from the Project Office. AMP and KB to draft a statement and circulate.

ACTION: AMP and KB

5) Highways Agency cameras - update

M20 cameras: awaiting MoU clearance between KP and HA. Will keep Board up to date before PR and leaflets go out.

6) Feedback from other meetings and sub groups

a. T&CG Meeting, 12th May

Specific taskings to look at sites where speed and KSIs are still a problem – condensed enforcement, as well as motorcycles.

b. Technical User Group Meeting 26th May

Meeting is next week so will update at July meeting. IP asked the group to re-visit the rationale behind enforcement / criteria differences at mobile and fixed sites.

DC – would like to know which fixed sites can not currently be backed up.

ACTION: SUE WESTON

KB to provide BS with breakdown of annual survey results for Medway.

ACTION: KB

c. Communications Group 10th May

Second draft of joint calendar is being worked on by the HA. Already identifying ways to work together.

CaRe Intranet – KB has started to develop it as agreed at the Comms Group, but does not have the time capacity to work on it. It was discussed in the Comms Group and decided that it needed to be taken to the next CaRe Exec Board. Board agreed KB not doing any work on it until direction received from the CaRe Exec Board.

ACTION: IP to include in next CaRe Exec Board meeting

7) Project Manager's Report

Waiting for final figures from KCC finance. 2010/11 is the same budget as last year; however savings need to be made.

AMP has met with HMCS to discuss and has a date in the diary with DC for current projected police spend. Has worked with KB to reduce communications budget.

8) Police Service Level Agreement

No partner serves the other so needs to be called a Service Specification. AR to forward electronic copies of Tactical Delivery Plan.

ACTION: AR

Need to have an ideas session in next meeting to identify those targets and priorities.

ACTION: ALL to prepare

9) RSS membership

Previously, Kent Police raised PO and RSS invoiced KP, KP and Partnership were the members under one invoice. This year the cost is £16,400. AR acknowledged it was important to remain members and recognised the potential need for their services, and can contribute £4,000. DC said when we have asked them for their services it has always been safety-camera related issues. KCC procurement have confirmed renewal for one more year. AMP can raise the order with KCC at the moment and discussions can continue about who is contributing what.

ACTION: AMP

10) Health and safety

Aspects of Phoenix House audit have been completed, visitor books ready to be used.

Project Office is being tidied this week.

11) AOB

AR – media coverage – public confidence is a priority for Kent Police and so are working on increasing the number of positive stories in the media. Keen to continue working on joint campaigns, but there is also a need to promote as an individual organisation – need other partners to recognise this. Recent example - May Day Run PR – went to P2W group – feedback was that it was focused on enforcement, but that is KP's key focus. KB to relay to Comms Group.

ACTION: KB

JR – FPO efficiencies – considering moving HMCS team into another building as this will mean greater flexibility and efficiency. Satisfied that service level will be maintained. Looking at in the next two years depending on outcome of feasibility study.

BS – targets – does each partner have the same targets and how will this influence the ten year strategy and annual plans? AMP is looking at proposed DfT targets, as well as partners' targets within the ten years – can be built in. AR said Kent Police have specific target around casualty reduction now.

IP – CaRe – get objectives from all partners and putting together document for circulation – bringing everything together in one place.

IP – John Burr is new Director of KHS, is visiting Phoenix House in June.

12) Date of next Board Meeting:

Tuesday 13 July 2010, Phoenix House 9.30am for 10.00am start